

**SPARKPLUG MOTORCYCLE PROJECT
FINANCIAL STATEMENTS
31 MARCH 2011**

Charity Number 1120560

Company Number 5749979

**SPARKPLUG MOTORCYCLE PROJECT
REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY
YEAR ENDED 31 MARCH 2011**

Registered Charity Name Sparkplug Motorcycle Project

Charity Registration Number 1120560

Company Registration Number 5749979

Registered Office Pembroke Street
London N1 0DP

Directors Father James Kennedy, Chair
Mrs Kathleen Fitzgerald
Mr Julian Bowman
Miss Jazmin Dervish (Resigned Dec 2010)
Mr Stephan Schulte

Management Committee Father James Kennedy, Chair
Mrs Kathleen Fitzgerald
Mr Julian Bowman
Miss Jazmin Dervish (Resigned Dec 2010)
Mr Stephan Schulte

Secretary

Bankers HSBC Bank Ltd
Lion House
25 Islington High Street
Islington
London N1 9LJ

**SPARKPLUG MOTORCYCLE PROJECT
TRUSTEES REPORT
YEAR ENDED 31 MARCH 2011**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation is a charitable company limited by guarantee, incorporated on 21st March 2006 and registered as a charity on 14th August 2007. The company was established under a Memorandum of Association which defined the objects and powers of the charitable company. It is governed under its Articles of Association.

Recruitment and Appointment of Management Committee

The charity is managed by its members who constitute the council of management. The members of the management committee in office during the period ended 31st March 2011 were as follows:-

Father James Kennedy, Chair
Miss Jazmin Dervish
Mrs Kathleen Fitzgerald

Mr Julian Bowman
Mr Stephan Schulte

The day to day management is carried out by Martin Willis who is responsible to the members.

OBJECTIVES AND ACTIVITIES

All our charitable activities promote the benefit for the youth. The charity is a community youth project whose goal is to reduce crime and anti-social behaviour while increasing self-esteem and employability among its members. Its initial strategy is to use motorcycles and mechanics to engage young people; however its longer term approach will be to broaden its range of activities to include exposure to all aspects of the motor industry.

FINANCIAL REVIEW

The results for the year are shown in the Statement of Financial Activities and the main sources of funds are as detailed in notes 2 to 5. These accounts for year ending 31st March 2011 cover the period from April 2010 to March 2011 inclusive.

RESERVES

At 31st March 2011 the charity has free reserves of £3,459. The trustees consider that the level of free reserves is inadequate and are seeking further funding to remedy the situation.

**SPARKPLUG MOTORCYCLE PROJECT
TRUSTEES REPORT
YEAR ENDED 31 MARCH 2011**

RISK MANAGEMENT

The trustees have a risk management strategy, which comprises of:

- An annual review of the risks the charity may face;
- The establishment of systems and procedures to mitigate those risks identified in the plan; and
- The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

RESPONSIBILITIES OF THE TRUSTEES

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with applicable law and United Kingdom Accounting Standards.(United Kingdom Generally Accepted Accounting Practice). The financial statements are required by law to give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period together with its assets and liabilities at the end of the period, and adequately distinguish any material special trust or other restricted fund of the charity.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on

and signed on its behalf by:

Mrs Kathleen Fitzgerald

SPARKPLUG MOTORCYCLE PROJECT
INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS
YEAR ENDED 31 MARCH 2011

I have examined the accounts of the charity for the period ended 31st March 2011, which are set out on pages 6 to 13.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 43 of the 1993 Act; and
- to state whether particular matters have come to my attention.

BASIS OF EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep proper accounting records in accordance with section 386 of Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.

Mohammad Jameer
VAI
200 Pentonville Road,
London N1 9JP
29th September 2011

SPARKPLUG MOTORCYCLE PROJECT
STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE
INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2011

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
INCOMING RESOURCES					
Incoming resources from generating funds:					
Voluntary income					
Donations					
Grants	2	30,000	147,781	177,781	106,468
Activities from generating funds					
Investment income					
Income resources from charitable activities	3	3,800		3,800	11,431
		<u>33,800</u>	<u>147,781</u>	<u>181,581</u>	<u>117,899</u>
TOTAL INCOMING RESOURCES					
 RESOURCES EXPENDED					
Charitable activities	4	(29,926)	(134,081)	(164,007)	(129,079)
Governance costs	5	(825)		(825)	(825)
		<u>(30,751)</u>	<u>(134,081)</u>	<u>(164,832)</u>	<u>(129,904)</u>
TOTAL RESOURCES EXPENDED					
NET INCOMING /(OUTGOING) RESOURCES FOR THE YEAR					
		3,049	13,700	16,749	(12,005)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>410</u>		<u>410</u>	<u>12,415</u>
		<u>3,459</u>	<u>13,700</u>	<u>17,159</u>	<u>410</u>
TOTAL FUNDS CARRIED FORWARD					

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities

The notes on pages 8 to 13 form part of these financial statements.

SPARKPLUG MOTORCYCLE PROJECT

BALANCE SHEET

Company No5749979

YEAR ENDED 31 MARCH 2011

	Note	2011 £	£	2010 £	£
FIXED ASSETS					
Tangible Fixed assets	6		6,074		8,099
CURRENT ASSETS					
Debtors	7			7,500	
Cash at Bank and in Hand	8	53,461		999	
		53,461		<u>8,499</u>	
CREDITORS: Amounts falling due within one year	9	(42,376)		<u>(16,188)</u>	
NET CURRENT ASSETS			11,085		<u>(7,689)</u>
NET ASSETS			17,159		<u>410</u>
FUNDS					
Restricted Funds	10		13,700		
Unrestricted Funds General	11		3,459		410
TOTAL FUNDS			17,159		<u>410</u>

For the financial year ended 31 March 2011 the company was entitled to exemption from audit under section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledges their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006

These financial statements were approved by the trustees on _____ and signed on its behalf by:

Mr Stephan Schulte

Mrs Kathleen Fitzgerald,

The notes on pages 8 to 13 form part of these financial statements.

SPARKPLUG MOTORCYCLE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2011

1. ACCOUNTING POLICIES:

Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards, the Charities SORP (Statement of Recommended Practice: "Accounting and Reporting by Charities (revised February 2005)"), the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies Act 2006

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Plant and Machinery – 25 % reducing balance

Office Equipment – 25 % reducing balance

Incoming resources

All incoming resources are included in the Statement of Financial Activities when the company is legally entitled to the income and the amount can be quantified with reasonable accuracy, except as follows:

- When donors specify that donations and grants given to the charity must be used in a future accounting period, the income is deferred until those periods.
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions for use have been met.

Resources expended

All expenditure is included on an accrual basis, inclusive of any VAT, which cannot be recovered. Expenditure is allocated to specific activities where the cost relates directly to that activity.

Unrestricted funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the charitable objectives of SparkPlug Motorcycle Project.

Restricted funds

Restricted income received are accounted for separately as restricted funds and are used for the purposes specified by the donor

SPARKPLUG MOTORCYCLE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2011

2. VOLUNTARY INCOME GRANTS:

	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Safer Islington Partnership	30,000		30,000	30,000
PAYP		24,569	24,569	18,918
Youth Opportunities Fund				11,854
Awards For All				7,424
Network Rail		26,000	26,000	
Henry Smith		17,300	17,300	
LBI NEET		34,825	34,825	
Community Fund		4,400	4,400	
Cripplegate		4,947	4,947	
Highbury Area		3,900	3,900	
Mercers Trust		15,000	15,000	
LBI Karting				1,605
14-19 Partnership				1,725
LBI Scooter Live				13,700
CEA New River		3,300	3,300	5,450
CEA Elthorne		4,250	4,250	2,800
Metropolitan Police		3,000	3,000	
Bemerton Villages		500	500	
Brathay Trust		400	400	
Morris Charitable				1,500
Postcode Lottery				5,962
LBI Skills and Knowledge		4,190	4,190	3,730
Jack Petchey		1,200	1,200	1,800
	<u>30,000</u>	<u>147,781</u>	<u>177,781</u>	<u>106,468</u>

3. INCOME FROM CHARITABLE ACTIVITIES:

	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Riding Trips	3,800		3,800	7,565
Training Fees				1,440
Income From Activities				2,040
Miscellaneous				386
	<u>3,800</u>	<u> </u>	<u>3,800</u>	<u>11,431</u>

**SPARKPLUG MOTORCYCLE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2011**

4. COSTS OF CHARITABLE ACTIVITIES:

	Total Funds 2011 £	Total Funds 2010 £
Staff Costs	117,098	96,783
Support Costs	15,292	13,988
Direct Project Expenditure	31,617	18,308
	<u>164,007</u>	<u>129,079</u>

4a. STAFF COSTS:

	Total Funds 2011 £	Total Funds 2010 £
Staff Salaries	109,569	90,635
Employers NI	7,529	6,148
	<u>117,098</u>	<u>96,783</u>

The average number of full time employees during the year was 4.5 (3.5 – 2010)

4b. SUPPORT COSTS:

	Total Funds 2011 £	Total Funds 2010 £
Volunteers Expenses	933	887
Training	234	200
Administration Expenses	1,057	991
Computer Expenses	570	323
Affiliation & Membership	40	120
Equipment	590	389
Telephone	1,579	1,328
Insurance	4,759	4,593
Repairs & Maintenance	996	456
Depreciation	2,025	2,700
Utilities	774	
Bank Charges	533	451
Miscellaneous	1,202	1,550
	<u>15,292</u>	<u>13,988</u>

**SPARKPLUG MOTORCYCLE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2011**

4c. DIRECT PROJECT EXPENDITURE:

	Total Funds 2011 £	Total Funds 2010 £
Riding Trip/Residential	3,301	4,936
OCN Training Accreditation	1,630	2,279
NEET to EET	4,383	
New River/Ethorne	288	
Cambridge	31	
Loose Wheels	279	
Bespoke	506	150
Biker Costs	13,028	7,424
Go Karting		3,509
Young Women Scrambling/Karting	647	
Friday Night Youth Club	2,640	
Scooter Live	129	10
Minibus	4,575	
Kentish Town	180	
	<u>31,617</u>	<u>18,308</u>

4d. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Staff Costs £	Support Costs £	Direct Project Expenditure £	Total Funds 2011 £
Riding Trip	4,920	879	3,301	9,100
OCN Training Accreditation	25,250	879	1,630	27,759
NEET to EET	31,763	879	4,383	37,025
New River/Ethorne	6,383	879	288	7,550
Cambridge	1,187	364	31	1,582
Loose Wheels	5,539	879	279	6,697
Bespoke	694		506	1,200
Biker Costs			13,028	13,028
Young Women Scrambling/Karting	330		647	977
Friday Night Youth Club	5,135	879	2,640	8,654
Scooter Live	327		129	456
Minibus			4,575	4,575
Kentish Town			180	180
Core	35,570	9,654		45,224
	<u>117,098</u>	<u>15,292</u>	<u>31,617</u>	<u>164,007</u>

5. GOVERNANCE:

	Unrestricted Funds £	Restricted Funds £	Total Funds 2011 £	Total Funds 2010 £
Independent Examination	825		825	825
	<u>825</u>		<u>825</u>	<u>825</u>

SPARKPLUG MOTORCYCLE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2011

6. TANGIBLE FIXED ASSETS:

	Plant & Machinery £	Office Equipment £	Total £
COST			
At 1st April 2010	21,468	6,778	28,246
Additions			
At 31st March 2011	<u>21,468</u>	<u>6,778</u>	<u>28,246</u>
DEPRECIATION			
At 1st April 2010	15,332	4,815	20,147
Charge for the year	1,534	491	2,025
At 31st March 2011	<u>16,866</u>	<u>5,306</u>	<u>22,172</u>
NET BOOK VALUE			
At 31st March 2011	<u>4,602</u>	<u>1,472</u>	<u>6,074</u>
At 31st March 2010	<u>6,136</u>	<u>1,963</u>	<u>8,099</u>

7. DEBTORS:

	2011 £	2010 £
Grants		7,500
		<u>7,500</u>

8. CASH AT BANK AND IN HAND:

	2011 £	2010 £
HSBC Bank	53,461	999
Petty Cash		
	<u>53,461</u>	<u>999</u>

9. CREDITORS: Amounts falling due within one year

	2011 £	2010 £
Accruals	825	1,650
Income Tax & NI	6,560	13,338
Deferred Grant Income	34,991	1,200
	<u>42,376</u>	<u>16,188</u>

**SPARKPLUG MOTORCYCLE PROJECT
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2011**

10. RESTRICTED INCOME FUNDS:

	Balance at 1 April 2010	Incoming resources	Outgoing resources	Transfers In/(Out)	Balance at 31 Mar 2011
Core		26,000	(26,000)		
OCN Training Accreditation		27,759	(27,759)		
NEET to EET		39,225	(37,025)		2,200
Bespoke		1,200	(1,200)		
Friday Night Youth Club		11,000	(5,250)		5,750
Loose Wheels		12,447	(6,697)		5,750
New River/Elthorne		7,550	(7,550)		
Riding Trips		5,300	(5,300)		
Project Manager		17,300	(17,300)		
	<u> </u>	<u>147,781</u>	<u>(134,081)</u>	<u> </u>	<u>13,700</u>

11. UNRESTRICTED INCOME GENERAL FUNDS:

	Balance at 1 April 2010	Incoming resources	Outgoing resources	Transfers In/(Out)	Balance at 31 Mar 2011
Core/General	410	30,000	(20,352)	(6,599)	3,459
Riding Trips		3,800	(3,800)		
Young Women Scrambling/Karting			(977)	977	
Friday Night Youth Club			(3,404)	3,404	
Cambridge			(1,582)	1,582	
Scooter Live			(456)	456	
Kentish Town			(180)	180	
	<u>410</u>	<u>33,800</u>	<u>(30,751)</u>	<u> </u>	<u>3,459</u>

**SPARKPLUG MOTORCYCLE PROJECT
MANAGEMENT INFORMATION
YEAR ENDED 31 MARCH 2011**

The following pages do not form part of the statutory financial statements

**SPARKPLUG MOTORCYCLE PROJECT
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2011**

	2011 £	2010 £
INCOMING RESOURCES		
VOLUNTARY INCOME		
Donations		
Grants		
Safer Islington Partnership	30,000	30,000
PAYP	24,569	18,918
Youth Opportunities Fund		11,854
Awards For All		7,424
Network Rail	26,000	
Henry Smith	17,300	
LBI NEET	34,825	
Community Fund	4,400	
Cripplegate	4,947	
Highbury Area	3,900	
Mercers Trust	15,000	
LBI Karting		1,605
14-19 Partnership		1,725
LBI Scooter Live		13,700
CEA New River	3,300	5,450
CEA Elthorne	4,250	2,800
Metropolitan Police	3,000	
Bemerton Villages	500	
Brathay Trust	400	
Morris Charitable		1,500
Postcode Lottery		5,962
LBI Skills and Knowledge	4,190	3,730
Jack Petchey	1,200	1,800
	177,781	106,468
INVESTMENT INCOME		
Bank Interest Received		
INCOME FROM CHARITABLE ACTIVITIES		
Riding Trips	3,800	7,565
Training Fees		1,440
Income From Activities		2,040
Miscellaneous		386
	3,800	11,431
TOTAL INCOMING RESOURCES	181,581	117,899

**SPARKPLUG MOTORCYCLE PROJECT
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2011**

	2011 £	2010 £
RESOURCES EXPENDED		
CHARITABLE ACTIVITIES		
Staff Costs		
Salaries & Employers NI	117,098	96,783
Support Costs		
Volunteers Expenses	933	887
Training	234	200
Administration Expenses	1,057	991
Computer Expenses	570	323
Affiliation & Membership	40	120
Equipment	590	389
Telephone	1,579	1,328
Insurance	4,759	4,593
Repairs & Maintenance	996	456
Depreciation	2,025	2,700
Utilities	774	
Bank Charges	533	451
Miscellaneous	1,202	1,550
Direct Project Costs		
Riding Trip	3,301	4,936
OCN Training Accreditation	1,630	2,279
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Bespoke	506	150
Biker Costs	13,028	7,424
Go Karting		3,509
Young Women Scrambling/Karting	647	
Friday Night Youth Club	2,640	
Scooter Live	129	10
Minibus	4,575	
Kentish Town	180	
	164,007	129,079
GOVERNANCE COSTS		
Independent Examination	825	825
	825	825
TOTAL RESOURCES EXPENDED	164,832	129,904

**SPARKPLUG MOTORCYCLE PROJECT
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
YEAR ENDED 31 MARCH 2011**

	2011 £	2010 £
NET INCOMING /(OUTGOING) RESOURCES FOR THE YEAR	<u>16,749</u>	<u>(12,005)</u>